Submission Guidelines

If you do not already have an Oxford Abstracts account you will need to register as a new user. This is a simple step and will only take a few minutes. Once registered you can create a new abstract. Please note that if your abstract is successful, all presenting authors are required to register and pay for at least one day of the ACRA 2023 conference.

You will be asked to:

Title: enter the FULL TITLE of your submission. This will be used for printing in the final program

Authors and affiliations: You MUST enter the names of ALL authors here

Abstract section -

>   Research or Clinical Abstracts: Please enter an abstract of your paper (max 250 words)_

>   Clinical Excellence Showcase: Please enter an outline of your submission. (max 250 words)

You can insert a maximum of one small table or one image.

Permission to publish: Check this box to give us permission to publish your submission on electronic media and in hard copy if it is accepted for presentation. Please note that abstracts submitted without permission to publish will not be considered.

Author approval: Please confirm that this submission has been approved by all authors. Abstracts submitted without approval from all authors will not be considered.

Author will attend: I confirm that at least one author will register in full to attend and present the paper at the ASM

Research or Clinical Abstracts Only-

Presentation type: Please choose your preferred means of presentation (oral presentation, poster presentation, either)

Categories: Please choose a subject category which best describes your submission (research, clinical, clinical excellence showcase)

SUBMISSION CATEGORIES

1) RESEARCH ABSTRACT:

Have you conducted scientific research or investigated a topic in the field of cardiovascular care? We are seeking abstracts on the latest research with original data (this includes quantitative or qualitative studies, systematic/narrative reviews and meta-analyses). This is your chance to share your study findings with colleagues.

SUGGESTED HEADINGS:

- **Background:** Outline the knowledge gap/why is this topic important. State the aim of your research.
- **Methods:** Succinct description of study design and methodology including **P**opulation/ problem; **I**ntervention/Exposure; **C**omparison/control (if applicable); and **O**utcome measure? What data were collected and how were they managed/ analysed?
- **Results:** What did you find/discover? Be succinct yet give the reader a summary analysis of the data and any table or figure.
- **Conclusions/Implications:** What can be concluded from the project? Keep your conclusions reasonable and ensure they can be confirmed by the findings of your work. What are the health/policy implications, and implications for future work?

2) CLINICAL ABSTRACT:

Have you found an identifiable gap in knowledge relating to clinical practice that warranted investigation? Have you established a new service to fill an identified need? Do you have tips for implementation that you could you pass on to others? This is your chance to share your challenging clinical scenarios with your colleagues, and guide discussion for potential improvements.

SUGGESTED HEADINGS:

- **Background/Rationale:** Indicate why the topic is important (knowledge gap). Why was your project undertaken?
- **Methods:** Succinct description of what was done and how, by whom, involving whom and where? What measurements were taken and how?
- **Outcomes:** What did you find/discover? Be succinct yet give the reader a summary analysis of the data and any table or figure.
- **Implications for practice:** What are the clinical implications of this work? What can other practitioners learn? How might this change practice?
- **Conclusions / Key messages:** What can be concluded from the project? Keep your conclusions reasonable and ensure they can be confirmed by the findings of your work. What are the suggestions for future work?

3) CLINICAL EXCELLENCE SHOWCASE:

Have you implemented an innovative practice or quality improvement project? Overcome a clinical challenge? Set-up a program or service which offers something a little out of the ordinary? If so, we want to hear from you! This session will consist of 5 rapid-fire presentations, which are designed to share ideas to improve care. The aim is for these presentations to be short (3 minutes), sharp, informative and above all, fun! We hope to leave delegates with at least one good, practical idea to implement in their own practice.

SUGGESTED CONTENT: (These abstracts do not require structured headings; and are submitted in the same way as other abstracts)

- What was the problem you were faced with or gap you needed to fill?
- How did you go about it? What did you do? What steps did you take?
- What outcomes have occurred as a result of your innovation/project?
- Lessons learnt from the process that you can share with others
- What didn't work – we are interested to hear about this too!

PRESENTATION FORMATS

- **Prize session:** Four finalists for each abstract category (Research and Clinical) will be chosen to present in a plenary session, based on ranking of the abstracts. Each presentation is allocated 10 minutes presentation time, plus 5 minutes Q&A.
- **Oral presentation:** Each presentation is allocated 10 minutes presentation time, plus 2 minutes Q&A.
- **Clinical Excellence showcase:** Up to five people will be chosen to present in the Clinical Excellence showcase. Each presentation is allocated 5 minutes presentation time, plus 2 minutes Q&A.
- **Moderated Poster:** Poster presenters will be required to present their poster during an allocated session in one of the morning tea breaks. Each presentation is allocated 3 minutes presentation time, plus 1 minute Q&A

PRIZES

Both ACRA members and non-members are eligible for prizes. The following prizes will be awarded during the Conference:

- Best Research Presentation
- Best Clinical Presentation
- Best Clinical Excellence Showcase
- People's Choice Award (presentation)
- Best Moderated Poster

REVIEW PROCESS

All submissions will undergo a blind peer-review process by the Scientific Committee. The Scientific Committee will allocate abstracts to the program taking into account the balance of the program. Abstract submitters will be notified of the outcome by the end of May, 2023. A notification email will be sent to the submitting authors.

Abstracts will be marked on the following criteria:

- Concise and clear information
- Quality and appropriateness of study design/intervention
- Results / scientific merit
- Clarity of conclusions
- Impact and/or significance
- Innovation